

PRINCIPLES ON PERSONAL DATA PROTECTION

complied to by the RETOS VARNSDORF s.r.o. company

The company RETOS VARNSDORF s.r.o., with its registered office in Žitavská 913, CZ-40747 Varnsdorf, Czech Republic, ID No. 627 39 204, registered in the Trade and Companies Register of the District Court of Ústí nad Labem, Section C, file No. 8574 (hereinafter referred to also as „We“), informs You as a user of the website www.retos.cz, due to its function as an administrator of personal data about the collection of personal data described below and about the principles on privacy protection.

Moreover, the text contains information about:

1. which of Your personal data are going to be used;
2. for which purpose and how Your personal data are going to be used;
3. with whom Your personal data can be shared;
4. for how long Your personal data are going to be used and
5. which rights You have concerning the protection of Your personal data.

If You would like us to explain to You any part of this text, or if you should need advice or to negotiate concerning the use of Your personal data, You can contact us anytime using the e-mail address ou@retos.cz.

The Use of Children's Personal Data

Our website is not intended for children younger than 16 years. We do not use data of children younger than 16 years.

Extend of the Use of Personal Data

If You contact us via our website, You can be requested to fill in certain data about Yourself or Your company. These data can be:

- a) Your first name and last name,
- b) the company name,
- c) Your address or the company's registered office,
- d) the identification No. and the tax identification No.,
- e) a telephone No. or
- f) e-mail address.

We do not observe You on our website. Therefore, We only obtain data that You explicitly provide us, except for information obtained by cookies.

Purpose of Use

We use data You provide us to contact You, to provide information You have asked for, or for the purpose of fulfilling our obligations regarding our contractual relationship. All personal data are used pursuant to the legislation valid and transparently. In relation to the purpose of use, We request only suitable, relevant and essential information.

We can also use Your first name, last name and e-mail address to send you commercial messages, i.e. to inform You about events, publications or services We offer and which, in our opinion, could be interesting for You. The provision of personal data for the purpose of the fulfilment of a contract and the provision of personal data for the purpose of answering Your questions or requests for information is our contractual condition. Hence, a non-provision can have the result that a contract is not concluded or Your questions are not answered.

Nevertheless, You can refuse the use of personal data for the purpose of sending You commercial messages anytime. This will have no effect on our other mutual relations. Just send Us an e-mail with your request to ou@retos.cz or the e-mail address from which You have received the commercial message.

Who Has Access to Your Personal Data

As administrator We will process Your personal data. We can share Your personal data with our suppliers for the purposes mentioned above in order to let them process the data instead of Us. Personal data can be shared with:

- processors who offer server, internet, cloud or IT services, respectively who are their business partners, We, however, currently do not make use of

Period for Processing Personal Data

We will use Your personal data for the period We provide You Our services, for the period We perform a mutual contract, or for the period necessary to fulfil archiving obligations pursuant to the legal provisions valid, such as the accounting law, the archiving and evidence law or the VAT law.

Your Rights Resulting from the Processing of Your Personal Data

Regarding the processing of Your personal data by Us, you have the following rights:

- a) the right of access to personal data;
- b) the right of amendment;
- c) the right of deletion (the „right to be forgotten“);
- d) the right to restrict the data processing;

- e) the right to object to the processing; and
- f) the right to issue a complaint concerning the processing of personal data.

In the following, Your rights are explained, so that their range becomes clearer.

You can exercise all of Your rights by sending Us an e-mail to the e-mail address ou@retos.cz.

You can issue a complaint at the supervisory authority, i.e. at the office of personal data protection (www.uoou.cz).

Right of access means that You can ask Us anytime for confirmation, whether We use or do not use personal data concerning You; and if We do, for which purpose, to which extend, who has access to them, for how long We are going to use them, whether You have the right of amendment, deletion, restriction of processing or to object to the processing, how We obtained the personal data and if there has been an automatic decision including the creation of a profile based on the processing of Your personal data. You have the right to receive a copy of Your personal data. The first copy is for free, whereas the provision of further copies can be charged with an appropriate fee for administrative expenses.

Right of amendment means that you can request amendment or complement of Your personal data anytime if they are imprecise or incomplete.

Right of deletion means that We must delete Your personal data (i) if they are no longer required for the purpose which they have been collected for or otherwise processed, (ii) if the processing is illegal, (iii) if You object to the processing and there are no overriding legitimate reasons for a processing or (iv) if We are obliged to due to legal duties.

The right to restrict the data processing means that if there are no questions at issue concerning the processing of Your personal data, We must restrict the use of Your personal data so that We can only store them and, if necessary, use them for reasons of assessing, exercising or defending legal titles.

The right to object to the processing means that You can object to the processing of Your personal data which We are using for the purpose of direct marketing or for reasons of legitimate interest. If you object to the processing for the purpose of direct marketing, Your personal data will not be processed for this purpose.

These Principles on personal data protection are effective from the 25th of May 2018.